



Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BALER, WHICH WAS HELD ON OCTOBER 23, 2013 AT THE SANGGUNIANG BAYAN SESSION HALL, LEGISLATIVE BUILDING.

Present:

Hon. Karen G. Angara – Ularan	Vice Mayor – Presiding Officer
Hon. Pedro Fernando Valenzuela	SB Member
Hon. Danilo M. Ong	SB Member
Hon. Gina T. Ritual	SB Member
Hon. Reynaldo E. Mapindan	SB Member
Hon. Noel P. Go	SB Member
Hon. Gina Z. Agapito	SB Member
Hon. Ramir D. Duaso	SB Member
Hon. Meinrado C. Tropicales	SB Member
Hon. Domino E. Bernalte	Ex-Officio Member – ABC President
Hon. Aya Rose L. Avellaneda	Ex-Officio Member– SK Fed. Chairman

ORDINANCE NO. 022 - 2013

ORDINANCE CREATING THE BARANGAY CIVIL REGISTRATION COUNCIL (BCRC) OF THE MUNICIPALITY OF BALER, AURORA AND FOR OTHER PURPOSES.

Be it ordained by the Sangguniang Bayan of Baler, Aurora in a session assembled that:

Section 1. Title. This Ordinance shall be known as “**ORDINANCE CREATING THE BARANGAY CIVIL REGISTRATION COUNCIL**” of the Municipality of Baler, Aurora

Section 2. Creation and Composition. The Barangay Civil Registration Council (BCRC) of the Municipality of Baler, Aurora is hereby created to implement the Barangay Civil Registration System (BCRS) with the following composition; the Local Chief Executive as Chairman; the Municipal Civil Registrar as Co – Chairman and with the following as ex-officio and regular members, to wit:

- a. Sangguniang Bayan Chair Committee on Social Services
- b. Sangguniang Baayan Chair Committee on Education
- b. Sangguniang Bayan Chair Committee on Barangay Affairs
- c. Head, Municipal Social Welfare & Development Office
- d. Representative from the Provincial Statistics Office
- e. Head, Municipal Local Government Officer
- f. Representative, Midwife - RHU
- g. Representative, Association of Barangay Secretaries
- h. Representative, Association of Barangay Health Workers
- i. Representative, Knights of Columbus
- j. Representative, Association of Barangay Nutrition Scholars
- k. Representative, GPTA Baler
- l. Representative, Dep Ed (Records Section)

Section 3. Other Officers. In addition to the *Chairman and Co – Chairman*, the council shall have a Secretary, Treasurer, Auditor, Press Relation Officer, and such as maybe elected from

among the Regular Members. Said officers shall have such duties and functions as are traditionally attached to said positions and maybe assigned by the Council.

Section 4. Coverage. The Council shall cover all the 13 barangays with the administrative jurisdiction of the municipality of Baler, Aurora.

Section 5. Goal. In line with the vision of the Civil Registration System to attain 100% timely registration of all vital events, the Barangay Civil Registration System is envisioned to promote an effective and efficient coordination mechanism in civil registration particularly in the barangays with the end view of realizing the fundamental right to a name and nationality and all the rights inherent to every citizen. This is also aims to develop a comprehensive database from the barangay to the national level towards good governance.

Section 6. Objectives.

- To increase awareness among the barangay constituents on the importance of civil registration towards fulfillment of their basic rights as citizens;
- To make civil registration services more available and accessible to the grassroots level;
- To foster community participation and empowerment by encouraging and mobilizing the people to exercise their responsibility to register vital events;
- To provide basic community information to local government units towards a more responsive local development plan and efficient delivery of basic services;
- To engage the services and active participation of the Barangay Secretaries and volunteer Barangay Civil Registration Agents (BCRAs) in civil registration;
- To promote a more programmatic and systematic convergence of effort among government units/agencies and NGOs/POs in civil registration.

Section 7. Functions of the BCRC. The Barangay Civil Registration Council (BCRC) of the Municipality of Baler shall have the following:

DEVELOPMENT FRAMEWORK

The implementation of the Barangay Civil Registration System (BCRS) is contingent on the various coordinating systems of all partner agencies and organizations that have stake on civil registration. The following are the general principles for sustained and successful implementation of the BCRS.

CONVERGENCE

Involves the empowerment of the LGUs and concerned agencies in the implementation and institutionalization of the BCRS. There are various stakeholders for the BCRS such as the Local Government Executives (LGEs) and their line agencies (municipal and barangay), NSO and other national government agencies and civic society. Collaboration in terms of synchronizing public service activities, instigating measures, and undertaking activities at various levels can ensure that BCRS implementation will be effective, efficient and sustained.

MOBILIZATION

Involves an organized action or engagement of the services of key persons that will be responsible in the implementation of BCRS such as the Barangay Officials especially Barangay Secretary in assisting in civil registration activities. Mobilization will also entail pooling of resources and the voluntary services of Barangay Civil Registration Agents (BCRAs) who will be responsible in recording and monitoring the occurrences of vital events in the community. The BCRAs refers to any person who is willing to assist in facilitating the registration of births, marriages and deaths.

PARTICIPATION

Allows the community leaders and barangay residents like parents and even youth/children to be part of BCRS undertaking works on adopting culture sensitive structures and strategies. It also ensures that people of the grassroots compliment initiatives for the civil registration of target groups and individuals. Involvement can be done in aware raising campaigns, identification of areas with high rate of unregistered events, survey operations, and mobile registration, among others. Participating agencies for welfare of children is also encouraged for a more responsible and appropriate strategies for civil registration.

INTEGRATION

Incorporates concerns on BCRS in the different services directly provided to communities by the LGUs and other agencies. It involves participatory approaches using existing measures and services for public advocacy, data gathering, mass registration, and other components of BCRS.

COORDINATING MECHANISM

The operation of BCRS can be coordinated with existing interagency working groups or committees at all levels (Regional, Provincial, Municipal and Barangay). The Municipal Civil Registrar and NSO field's office may lobby for the creation of a Coordinating Council or Sub-Committee within existing formations such as the Local Development Council and/or Local Council for the Protection of Children that will be responsible in organizing the BCRS within the municipality.

COMPONENTS OF BARANGAY CIVIL REGISTRATION SYSTEM (BCRS)

- **Organizing** – involves the organization of BCRA's and other structures like Barangay Registration Extension Service Desk (BRES'D) for the establishment of BCRS.
- **Capability Building**- Involves the conduct of learning activities such as trainings, learning visits to best practices areas that will build and hone skills, knowledge and proper attitude on civil registration and BCRS. It also seeks to improve the administrative and technical capabilities of implementers to manage the BCRS programs.
- **Data Management**-involves the management of information and indicators derived from BCRS Information System data creation.
- **Advocacy**-involves the strategic use of inform to influence thinking and decision-making to create positive change for people and their environment. Local and national institutions, programs and policies influence the issues of civil registration encourage people to register. BCRS advocacy involves information and education drives and lobbying for policy reforms that will barriers to registration.
- **Coordination and Networking**-Involves a systematic work relationship with concerned agencies and institutions such as hospitals/lying-in clinics (birth registration), churches (marriage death registration) to facilitate and synchronize needs/concerns on civil registration and prevents or eliminate related problems.

Section 8. Meetings. The council shall regularly meet once a month. Special meetings may be called upon by the chairman or upon the request of the majority of the Council members.

Section 9. Appropriations. Funds shall be taken from appropriations from the Social Services Funds of the Office of the Mayor for operation and maintenance of the Council for each calendar year.

Section 10. Separability Clause. If any provision of the Ordinance is held unconstitutional or invalid, other parts of provisions hereof which are not affected thereby shall continue in full force and effect.

Section 11. Effectivity. This Ordinance shall take effect upon its approval.

ENACTED: 23 October, 2013

SPONSOR: **HON. DOMINO E. BERNALTE**
Chairperson – SB Committee on Barangay Affairs

HON. NOEL P. GO
Chairperson – SB Committee on Ordinances and Legal Matters

I hereby certify to the correctness of the foregoing ordinance.

FOR AND IN THE ABSENCE
OF THE SB SECRETARY:

ROSEMARIE R. SALAMERA
Administrative Aide VI

Attested:

KAREN G. ANGARA-ULARAN
Vice Mayor – Presiding Officer

Approved:

NELIANTO C. BIHASA
Municipal Mayor

Date _____